

PHER Extension Application

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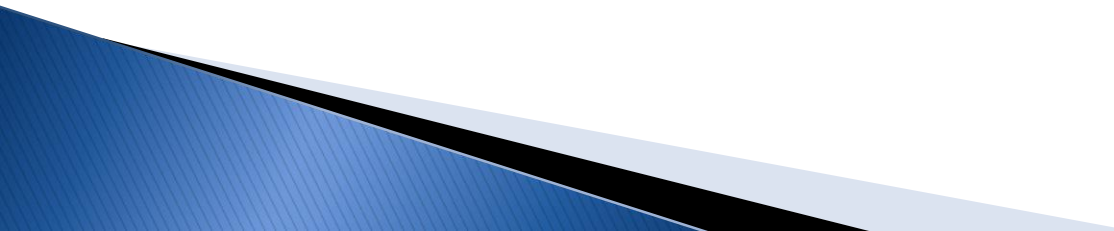
09/30/10

LHD H1N1 Extension Grants

This is a different process than the LHD is used to under the Preparedness BASE and CRI grants or last year's H1N1 grants



H1N1 Last Year (2009-2010)


- **ISDH issued a grant agreement which was the same for all LHDs.**
 - **Grant signature process and execution completed before Budget submission.**
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PHER Extension (2010-2011)

- **The LHD will prepare and submit an application for funding consideration.**
- **The application will be focused more on the Activities that need to be completed rather than the Budget**



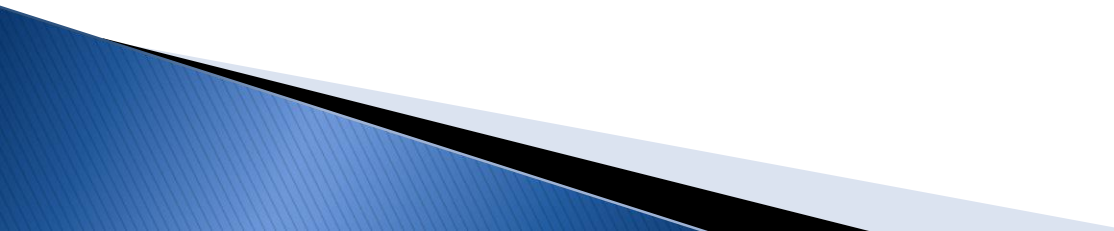
2010-2011 Continued

- **Resources: labor, equipment, supplies, in-state travel, or services will be identified directly in relation to Activity completion**
 - **ISDH will review the content of the submission and the proposed Activities as part of the evaluation**
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Grant Ageements

- **Application will essentially become “Attachment A” for the grant agreement**
- **Costs may be collapsed into Categories or Activity specific to create limited flexibility for cost overruns**

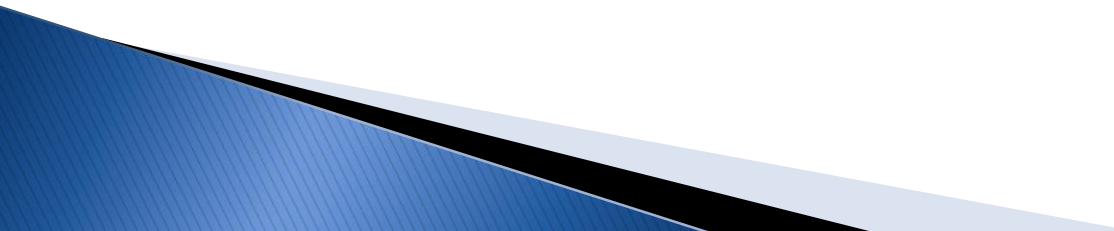


- **Grant agreements will be prepared as usual and then issued to LHDs to start signature process**
 - **Changes to work or budget must be pre-approved in writing**
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Cost Evaluation

- **Reasonable** – Products and services are necessary for success of the operation
- **Allocable** - Items to be purchased have a direct benefit in meeting the objectives of the award



- **Allowable** – Items or services included are allowable based on Federal or State law, regulations, terms and conditions of the federal award or State grant agreement, and OMB cost circulars
 - **Consistent** – Amount budgeted is similar to the amount the State or other sub-grantee would pay for the same item or service
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Supporting Documentation

- **Local After Action Report (AAR)**
 - If activity is based on corrective action specifically identified within it
- **Optional: Cost supporting documents such as a quote or cost calculation worksheet**



General and Special Purpose Equipment


- **Items with a unit cost of greater than \$25,000 must go to CDC for prior approval.**
 - A quote/bid for the purchase is required

Alteration & Renovation (A &R) Projects

- **Minor A/R must be to the facility occupied by the LHD.**
- **The A/R must be essential for to the purpose of completing the grant activities**
- **Routine maintenance or repair of the facility or equipment is not considered A/R**



A & R Continued

- **Minor A/R associated to installation of equipment or establishing secure storage will be considered.**
 - **Drawings, specific modification, and cost breakdown for equipment, supplies, installation labor may be required**
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Application Spend Plan



Indiana State
Department of Health